

Part-Time Assistant Policy Analyst
Court Involved LGBTQ Youth Task Force
Job Announcement

Summary

The Court Involved Youth Project of Health & Medicine Research Policy Group (Health & Medicine) seeks a part-time (16 hours per week) Assistant Policy Analyst for a one-year period to support of the work of the Court Involved LGBTQ Youth Task Force. Assistant Policy Analyst will work out of Health & Medicine's office at 29 E. Madison, Ste. 602 in downtown Chicago. Hourly salary is commensurate with experience.

Health & Medicine and the Court Involved Youth Project

Health & Medicine is a 30-year old independent policy organization whose mission is to promote social justice and challenge inequities in health and health care through research, education, policy advocacy and coalition building. Health & Medicine envisions a society free of social inequities, with a healthy population accessing high quality health care, delivered in comprehensive health systems by culturally competent providers.

Since 2002, Health & Medicine has worked to address the broad health issues of court involved youth in the juvenile justice system in Illinois. The overarching goal of the Court Involved Youth Project is support the development of a juvenile justice system that contributes to the comprehensive, positive development of court involved youth. To accomplish our goal, the Project collaborates with a broad based group of community and systems partners to advocate for policies, services, and programming that are effective because they are gender responsive, trauma informed and culturally competent.

Alongside the range of shared experiences of court involved youth are important distinctions. Accounting always for the issues that contribute to the youth's shared experiences (e.g. racism, poverty), Health & Medicine's Court Involved Youth Project focuses its activities on the specific needs of youth in three subpopulations: girls, boys and LGBTQ youth.

Cook County Court Involved LGBTQ Youth Task Force

In October 2010, in partnership with Cook County Juvenile Probation, Health & Medicine's Court Involved Youth Project convened the Cook County Court Involved LGBTQ Task Force (Task Force) to address the needs of court involved youth who identify as or are perceived to be LGBTQ. Its key stakeholders – judges, attorneys, probation officers, secure facilities' staff, community based providers and advocates – are committed to (1) researching and adapting promising practices relating to effective, professional and sensitive policies, training, programs and services and (2) coordinating the implementation of these practices across the system in furtherance of creating and sustaining a system that supports all youth.

Health & Medicine Policy Research Group is an equal opportunity employer. We recruit, hire, train and promote without regard to race, color, religion, national origin, sex, age, sexual orientation, gender identity/expression, disability or any other protected status. People of color and transgender persons are especially encouraged to apply.

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Major responsibilities for this position include, under the supervision of the Senior Policy Analyst:

- Support the Cook County Court Involved LGBTQ Youth Task Force in working to develop and advocate for passage of policies addressing the needs and rights of LGBTQ youth across the system.
- ✓ Coordinate biweekly in-person and telephonic meetings
- ✓ Researching and summarizing legal, medical, and other issues relating to court involved and LGBTQ youth
- ✓ Substantive policy and policy advocacy work (consistency; integrate changes to drafts; help strategize ways to advocate for passage)
- Co-author white paper on process, challenges, and successes of Task Force
- Partner with Senior Policy Analyst and Health & Medicine staff and consultants on fundraising activities including special events and grant-writing and reporting
- Other administrative and substantive duties as assigned.

Required experience and skills are:

- Passion for policy advocacy and broad based coalitions as tools for progressive social change
- Commitment to values and policies of Health & Medicine
- Sense of humor
- Familiarity with LGBTQ topics and issues, particularly as they relate to youth
- Experience in coordination, planning and/or management of projects
- Excellent written and interpersonal communication skills
- Capacity for, and comfort with, teamwork including working with volunteers

Preferred experience and skills are:

- Experience with and/or knowledge of the juvenile justice system in Illinois
- Experience evaluating programs
- Experience in coalition building
- Bilingual: English/Spanish

People interested in this position should send a cover letter and resume to Sarah Schriber, Senior Policy Analyst, Health & Medicine Policy Research Group at sschriber@hmprg.org. **NO CALLS OR OFFICE VISITS PLEASE.**

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